



KERALA BANK
KERALA STATE CO-OPERATIVE BANK,
REGIONAL OFFICE, THRISSUR- 22, PHONE:- 2325700.
Web Site: www.keralabank.co.in
E-mail ID :- tsrro@keralabank.co.in

TENDER NOTICE

Competitive tenders are invited from leading reputed firms for the printing and supply of 13 Nos. of forms/items to the Regional office, Kerala State Co-operative Bank Ltd, Regional Office, Thrissur. Tenders should be reached the under signed on or before 3.00 PM on 19/08/2024*. Further details can be availed from the undersigned office or by downloading from our website www.keralabank.co.in.

Thrissur,
02/08/2024.




GENERAL MANAGER,
Regional Office, Thrissur.

No.KB/RO/TSR/HR/Tender Notice/2024-25

Date : 02/08/2024

TENDER NOTICE

Competitive tenders are invited from leading reputed firms for the printing and supply of 13 Nos. of forms/items to the Regional office, Kerala State Co-operative Bank Ltd, Regional Office, Thrissur. Tenders should be reached the under signed on or before 3.00 PM on 19/08/2024. Further details can be availed from the undersigned office or by downloading from our website www.keralabank.co.in.

Sl. No.	Item Name & Paper Specification	Size	GSM & Paper	QTY
1	Leave Register 2 Colour : Red & Cyan) 101 Folio Book, Leather & Rexin Binding Cover Binding Board: 32 Ounce Yellow Board 100 Page Calico Binding	FoolScap Half	80 GSM Ledger	50 Nos.
2	Cash Entrustment Register (2 Colour : Red & Cyan) 101 Folio Book, Leather & Rexin Binding Cover Binding Board: 32 Ounce Yellow Board	FoolScap Half	80 GSM Ledger	50 Nos.
3	Cheque Issue Register (1 Colour : Cyan) 201 Folio Book, Leather & Rexin Binding Cover Binding Board: 32 Ounce Yellow Board	FoolScap Half	80 GSM Ledger	50 Nos.
4	Credit Cash/ Transfer Chalan (1 Colour : Red) (100 Nos Pad)	FoolScap 1/8	70 GSM White	1000 Pad
5	Debit Cash/Transfer Chalan (1 Colour : Black) (100 Nos Pad)	FoolScap 1/8	70 GSM White	1000 Pad
6	Simple Chalan (2 Colour : Red & Cyan) (100 Nos Pad) Perforation	Demy 1/8	70 GSM White	150 Pad
7	KB Biodata Form for Loan Application Double side Multi colour printing A3 one sheet, single fold (Color Ratio C:19, M:100, Y:100, K:50)	21.5 cm w x 28.5 H - 4 Pages	90 GSM Maplitho Paper	10000 Nos.
8	KB Loan Application Common Form Double side Multi Color printing, A3 two sheet, single fold (Color Ratio C:19, M:100, Y:100, K:50)	21.5 cm w x 28.5 H - 8 Pages	90 GSM Maplitho Paper	10000 Nos.
9	Pay - in Slip (1 Colour : Black) 2 side printing - One Side English and the other side Malayalam Printing (100 Nos Pad) Perforation	Demy 1/8	70 GSM White	5000 Pad
10	SB/CD Passbook Inner single color and cover multi colour printing and MATT Lamination	20x9 cm	28 Page 80 GSM Maplitho Paper + 300 GSM art Paper Cover	20000 Nos.
11	SB Withdrawal Slip (1 Colour : Black) (100 Nos Pad)	Crown 1/8	70 GSM White	5000 Pad
12	Fixed Deposit Receipt Cover hmhdpe Material, 400 Gauge, natural embossed with seal king tape. Printing and Bundling (Each bundle contain 100 cover)	22.5cm W x 16cm H including 3.5 cm flap	NA	10000 Nos.
13	Fixed Receipt Pre Printed (21x14.5x1) A5 size Double side printing multi color front and single color back with serial number TSR as prefix	14.8cm H x 21 cm W	130 GSM Maplitho Paper	50000 Nos.

TERMS AND CONDITIONS:-

- ◆ Last date of submission of Tender will be 3.00PM on 19/08/2024.
- ◆ Tenders will be opened at 4.00 PM on 19/08/2024 at Kerala State Co-operative Bank, Regional Office, Thrissur, Kovilakathumpadam.
- ◆ Late submission of tenders will not be accepted. Tenders submitted by Telex/ Telegram/Fax/E-mail will not be accepted. Tenders may be submitted to the under signed by Registered Post, by Hand in Person or by Courier. However, any delay on this account shall not be accepted as a reason for exception.
- ◆ Rates shall be including all taxes, duties, cessess etc.
- ◆ Every tenderer should send along with his tender an earnest money of Rs.10,000/-. The EMD shall be paid by Demand Draft (Crossed) drawn in favour of General Manager, Kerala State Co-operative Bank, Regional Office, Thrissur. The EMD of unsuccessful tenderers will be returned as soon as possible after the tenders are settled; but that of the successful tenderer will be adjusted towards the security that will have to be deposited for the satisfactory fulfillment of the tender. No interest will be paid for the earnest money deposit.
- ◆ If Government have exempted any firm from furnishing the EMD/Security deposit, they should produce relevant documents along with tender.
- ◆ The tenderer should submit attested copy of GST Registration Certificate, PAN card, Aadhar Card and other necessary documents along with the sealed tenders.
- ◆ The tenderer shall undertake to supply items according to standard sample and/or specifications.
- ◆ If items supplied are not in line with the specifications they will be summarily rejected without cost. The tenderer shall be liable for the loss incurred for the same.
- ◆ The items shall be supplied is Credit Processing Centre Ernakualm Office, Kakkanad
- ◆ The tenderer shall quote also the percentage of rebate (Discount) offered by them in case the payment is made promptly within 15 days of taking delivery of materials/items.
- ◆ Maximum period required for supply of items shall be quoted in the tender.
- ◆ Conditions regarding GSM/Paper quality will be checked by experts before releasing payment.
- ◆ Payment will be released only after successful supply and on production of GST invoice.
- ◆ All disputes in this connection will be settled by the Arbitrator appointed u/s 69 of Kerala Co-operative Societies Act 1969.

The Bank reserves right to accept or reject any or all tenders, abandon/Cancel the tender process and issue another tender for the same at any time before the award of the Purchase/Printing Order.

Date : 02/08/2024



02/08/24
GENERAL MANAGER,
Regional Office, Thrissur.