

For details please visit website

www.etenders.kerala.gov.in

NOTICE INVITING e-TENDER(NIT)

The Kerala State Co-operative Bank Ltd. invites competitive tender from the reputed firms for Interior furnishing, Furnitures & Fixtures and Electrification Work for KERALA BANK, Ottappalam Evening Branch KERALA BANK, Palakkad as per the specifications enclosed in the tender documents.

| S.N o | Name of work | Earnest Money Deposit (EMD) | Cost of Tender form (Tender Fee) | Online bid submission closing date & time | Date & time of opening of online tender bid |
|----------|--|--------------------------------------|---|--|---|
| 1 | Interior furnishing, Furnitures & Fixtures and Electrification Work for KERALA BANK, Ottappalam Evening Branch KERALA BANK, Palakkad | 50000/- | 5000/- + GST | 28-01-2026 11 am | 30-01-2026 3 pm |

Date and Time of Submissions

The last date for submission of e-tendering will be at 11 am on **28thth January 2026**. Technical Bid will be opened at 3 pm on **30TH January 2026**. Further details regarding the tender for the work can be had from Regional Office Palakkad, KSCB Ltd(Ph;-0491-2547325/327, 9400297930) during working days. The Kerala State Co-operative Bank reserves the right to accept or reject any or all tender without assigning any reason what so ever.

sd/-

**Regional Manager,
Kerala State Co-operative Bank Ltd.
Regional Office, Palakkad**

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Annexure - I**Schedule of Tender**

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|--|---|
| Superscription | Tender No.KB/R5/GA/S-RO/E-tender/OTP EVG for Interior furnishing, Furnitures & Fixtures and Electrification Work for KERALA BANK, Ottappalam Evening Branch KERALA BANK,Palakkad , Palakkad Region of KSCB Ltd. |
| Download of Tender Documents | http://www.etenders.kerala.gov.in |
| Availability of TenderForms and EMD(Online) | http://www.etenders.kerala.gov.in |
| Pre Bid Meeting | Nil. |
| Due date and time of Receipt of tender(last date for submission of tender) | 28th January 2026 at 11 am |
| Date and time for opening of Technical Bid | 30TH January 2026 at 3 pm |
| Date and time for opening of Financial Bid | After Analysing Technical Bid |
| Price of tender form | Rs. 5000/- + 18% GST (Rs.5900 /-) |
| EMDAmount | Rs.50000 /- |
| Address for Communication | The General Manager Kerala Sate Co-operative Bank Ltd Regional Office, Sulthanpet Palakkad. Pin-678 001 Email- plkrogad@keralabank.co.in Ph:-0491-2547325/326/ 329 9400297930 |

Tender documents and tender schedule may be downloaded from the Website www.etenders.kerala.gov.in. Bid submission fee shall be remitted online during the time of Bids submission.

All bid/tender documents are to be submitted online only and in the designated cover(s) /envelope(s) on the Website. Technical bid and financial bid shall be submitted in their respective designated online covers. Tenders/bids shall be accepted only through online mode on the e-GP website and no manual submission of the same shall be entertained. Late tenders will not be accepted. More details on EMD & Cost of Tender documents/bid submission fee are mentioned in tender document.

Signature of the Bidder

The technical bids shall be opened online at the General Administration Department of KSCB Ltd., Regional Office Palakkad on 30-01-2026 , 3 pm in the presence of the available bidder and their representatives with bank officials. If the opening date happens to be on a holiday or non-working day due to any other valid reason, the tender opening process will be done on the next working day at same time and place.

Online Tenders/bids are to be accompanied with a scanned copy preliminary agreement executed in Kerala stamp paper worth Rs.200/- Tenders/bids received online without the scanned copy of preliminary agreement will not be considered and shall be summarily rejected. Further details can be had from the office of General Administration Department, KSCB Ltd. during working hours in phone number 0491-2547325/326 or 9400297930.

All other existing conditions related to tender of Kerala PWD will be applicable in this tender also. The KSCB Ltd. will not be responsible for any error like missing of schedule data while downloading/uploading the bidder.

Sd/-
General Manager
Kerala State Co-operative Bank Ltd.
Regional Office, Sulathanpet
Palakkad
(for and on behalf of KSCB Ltd.)

Station: Palakkad
Date: 20th January 2026

Signature of the Bidder

TENDER DOCUMENTS

Tender No. KB/R5/GA/S-RO/E-tender/OTP EVG

Name of work: E-Tender for Interior furnishing, Furnitures & Fixtures and Electrification Work for KERALA BANK, Ottappalam Evening Branch KERALA BANK, Palakkad, Palakkad Region of KSCB Ltd.

1. Terms and Conditions for e-Procurement

This tender is e-Tender and is being published online for Interior furnishing, Furnitures & Fixtures and Electrification Work for KERALA BANK, Ottappalam Evening Branch KERALA BANK, Palakkad, Palakkad Region of KSCB Ltd. The tender is invited in two cover system from the registered and eligible firms through e-procurement portal of Government of Kerala (<https://www.etenders.kerala.gov.in>). Prospective bidders willing to participate in this tender shall necessarily register themselves with above mentioned e-procurement portal.

The tender timeline is available in the critical date section of this tender published in www.etenders.kerala.gov.in

A) Online bidder registration process:

Bidders should have a Class II or above Digital Signature Certificate (DSC) to be procured from any Registration Authorities (RA) under the Certifying Agency of India. Details of RAs will be available on www.cca.gov.in. Once, the DSC is obtained, bidders have to register on www.etenders.kerala.gov.in website for participating in this tender. Website registration is a one-time process without any registration fees. However, bidders have to procure DSC at their own cost.

Bidders contact e-Procurement support desk of Kerala State IT Mission over telephone at 0471-2577088/188/388 or 0484-2336006, 2332262 or 0487-2764788, 2764188 or 0483-273294 or through email etendershelp@kerala.gov.in for assistance in this regard.

B) Online Tender Process:

The tender process shall consist of the following stages:

- i. Downloading of tender document: Tender document will be available for free download on www.etenders.kerala.gov.in. However, tender document fees shall be payable at the time of bid submission as stipulated in this tender document.

Signature of the Bidder

- ii. Pre-bid meeting: Party can visit the site office time with prior intimation. No meeting scheduled. Any Clarification please contact 9400297930
- iii. Publishing of Corrigendum: All corrigendum shall be published on www.etenders.kerala.gov.in and shall not be available elsewhere.
- iv. Bid submission: Bidders have to submit their bids along with supporting documents to support their eligibility, as required in this tender document on www.etenders.kerala.gov.in. No manual submission of bid is allowed and manual bids shall not be accepted under any circumstances.
- v. Opening of Technical Bid and Bidder short-listing: The technical bids will be opened, evaluated and short-listed as per the eligibility and technical qualifications. All documents in support of technical qualifications shall be submitted (online). Failure to submit the documents online will attract disqualification. Bids short-listed by this process will be taken up for opening the financial bid.
- vi. Opening of Financial Bids: Bids of the qualified bidder's shall only be considered for opening and evaluation of the financial bid on the date and time mentioned in critical date's section.

C) Documents Comprising Bid: Two Cover

Qualification or Technical proposal shall contain the scanned copies of the following documents which every bidder has to upload.

- i. Scanned copy of the tender document duly filled, signed and sealed in all pages as a token of acceptance of all tender conditions.
- ii. Signed copy of drawing and layout
- iii. Technical details like Specifications of materials quoted made and model, warranty detailed etc.
- iv. Proof of remittance of tender fee and EMD.
- v. Proof of previous experience
 - a. One project from last 3 years of value not less than 35 lakhs with carpentry, electrical, air conditioning and networking works awarded
 - b. Two projects from last 3 years of value not less than 20 lakhs with carpentry, electrical, air conditioning and networking works awarded
 - c. Three projects from last 3 years of value not less than 13 lakhs with carpentry, electrical, air conditioning and networking works awarded
('a' or 'b' or 'c' shall be submitted along with the tender documents)
- vi. Scanned copies of PAN/TAN and Aadhar card
- vii. Copy of Firm Registration
- viii. Copy of GST Registration
- ix. Affidavit to declare that the Firm has not been blacklisted/debarred by any Govt.Department/PublicSector undertaking.
- x. Agreement in the prescribed format on Govt. of Kerala stamp paper worth Rs.200
- xi. Documents to prove the annual Turnover of the bidder along with a certificate from Chartered Accountant regarding net worth.(Capital+Reserves)

The Bidder shall complete the Price and (BOQ) in M/s Excel format as per format given for download along with this tender.

Signature of the Bidder

Note: The blank price bid should be downloaded and saved on bidder's computer without changing file-name otherwise price bid will not get uploaded. The bidder should fill in the details in the same file and upload the same back to the website.

Fixed price: Prices quoted by the Bidder shall be fixed during the bidder's performance of the contract and not subject to variation on any account. A bid submitted with an adjustable/ variable price quotation will be treated as non-responsive and rejected.

D) Tender Document fees and Earnest Money Deposit (EMD)

The Bidder shall pay, a tender document fees of Rs. 5000/- + 18% GST and Earnest Money Deposit or Bid Security of Rs. 50000/-. The Bid security is required to protect the purchaser against risk of Bidder's conduct, which would warrant for the feature of security.

Online payment modes: The tender document fees and EMD can be paid through e-payment facility provided by the e-Procurement system.

1. Amount as per Remittance form: Bidder should ensure that the amount being remitted is neither less nor higher than the amount shown in remittance form.
2. UTR Number: Bidder should ensure that the remittance confirmation (UTR number) received after NEFT/RTGS transfer should be updated as it is, in the e-Procurement system for tracking the payment.
3. One Remittance Form per Bidder and per Bid: The remittance form provided by e-Procurement system shall be valid for that particular bidder and bid and should not be re-used for any other tender or bid or by any other bidder.

Any transaction charges levied while using any of the above modes of online payment has be borne by the bidder. The supplier/contractor's bid will be evaluated only if payment status against bidder is showing "Success" during bid opening.

E) SUBMISSION PROCESS:

For submission of bids, all interested bidders have to register online as explained above in this document. After registration, bidders shall submit their Technical and Financial bids online on www.etenders.kerala.gov.in along with online payment of tender document fees and EMD.

For page by page instructions on bid submission process, please visit www.etenders.kerala.gov.in and check "Bidders Manual Kit" link on the home page.

It is necessary to click on "Freeze bid" link/icon to complete the process of bid submission otherwise the bid will not get submitted online and the same shall not be available for viewing/ opening during bid opening process.

2. General Conditions

The following general conditions of the contract shall be read in conjunction with the conditions of the contract. The following clauses shall be

Signature of the Bidder

considered as extent and not limitation of the obligations of the contractor. The special conditions attached to the conditions also will form part of the conditions of the contract.

2.1. General Terms and conditions of tendering, contract and execution.

For this tender and subsequent contract, unless in consistent with or otherwise indicated by the context, the following terms shall have the meaning defined here under.

2.1.1 "Bank" shall mean The Kerala State Co-operative Bank Ltd. or representative duly authorized to deal with matters regarding this work on his behalf.

2.1.2 "Tender" shall mean tender notice, and all pertaining documents related to the tender.

2.1.3 "Contractor" shall mean the individual or firm or company whose tender with or without later amendments has been accepted and in whom a letter of intent/ work order has been issued by the Bank.

2.1.4 "Contract" shall mean and include the tender notice/ invitation to tender, the tender and all pertaining documents, the letter of intent, the purchase/work order, the correspondence exchanged after receipt of tenders and before issue of the letter of intent, the drawing, technical specification and standards relating to the contract work and the formal agreement executed by the successful tenderer/vendor with the Kerala State Co-operative Bank.

2.1.5 "Work/Works" means and included all the works specified or set forth and required in any, by the specifications drawing and other documents which form part of this contract or to be implied therefore or incidental there or to be here after specified or required in such further explanatory instructions, drawing etc. as shall from time to time during the progress of the work, be given by the bank.

2.2 DOCUMENTS COMPRISING BID:

(a) The First Stage - Part-I Pre- Qualification cum Technical Bid with Commercial terms without Price Bid. Technical proposal shall contain the scanned copies of the following documents which every bidder has to upload:

Envelop -1 shall contain, Part-I

- i. This document in PDF form/scanned copies of the tender documents downloaded (signed with office seal in all pages)
- ii. Signed copy of drawing and layout
- iii. Agency/Tenderer should submit all the documents of Minimum eligible criteria's in the Technical envelope Mentioned intender documents.
- iv. Agreement in the prescribed format on Govt. of Kerala stamp paper worth Rs.200/-
- v. Copy of Registration Certificate of the bidder firm/Govt. order of accredited Agencies.
- vi. Copy of GST Certificate.
- vii. Copy of PAN card of the authorized signatory/TAN
- viii. Documents to prove the annual Turnover of the bidder along with a

Signature of the Bidder

certificate from Chartered Accountant regarding net worth.(Capital+Reserves)

- ix. Copy of the work orders and certification from the office regarding execution of the order, to prove the experience in executing similar orders, as specified

(b)The Second Stage (Financial Cover as per two cover system):

- Envelop -2 shall contain the Price Schedule as per BOQ in Excel format for this tender to be downloaded from e-tender website, duly digitally signed by the tenderer/authorized signatory of the tender.

The department doesn't take any responsibility for any technical snag or failure that has taken place during document upload.

The Bidder shall complete the Price bid as per form given for download along with this tender.

Note:The blank price bid should be downloaded and saved on bidder's computer without changing file-name otherwise price bid will not get uploaded. The bidder should fill in the details in the same file and upload the same back to the website.

2.3 VALIDITY

The tender offer shall be kept valid for acceptance for a period of 6 months from the date of opening of offers. The offers with lower validity period are liable for rejection.

Further, the tenderer extend the validity of the Bids without altering the substance and prices of their Bid for further periods, if so required

2.4 DEVIATIONS

The offers of the Tenderers with Deviations in Commercial terms and Technical terms of the Tender Document are liable for rejection.

NOTE:Tender can be downloaded and bided from website address
<https://etenders.kerala.gov.in>

Sd/-
General Manager,
Kerala State Co-operative Bank
Palakkad Regional Office

Signature of the Bidder